

Capital Improvements Program Committee
Regular Meeting Minutes
September 17, 2014

Members & Staff Present: Kathy Barnard, Stacie Jo Pope, Joyce Davis, Linda Murray, Bob Tougher, Jim Shildneck, Pete Chamberlin, Robert Houseman

Members & Staff Absent: David Owen

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

Member of the Public Comment: Dough Phillips of 960 Beach Pond Road spoke to the committee about the maintenance of Beach Pond Road. He questioned how the projects are chosen. His main concern is the erosion happening. He demonstrated how Beach Pond Road is an arterial road in the town. Mr. Phillips questioned why the sections of Beach Pond Road have been chosen to be worked on instead of others that are in worse shape, which are further up the road. He explained that Beach Pond Road goes from gravel to pavement and back to gravel. He provided photos and samples of the erosion that is happening in those sections. Mr. Phillips provided an alternative plan for Beach Pond Road that includes a two phase project. He also encouraged the committee to approve the \$800,000 for the Road Plan project for the town.

Dave Ford explained that the projects are chosen as part of the Road Surface Management Plan and from input of the Town Road Staff assessments. Dave explained that the paved sections of the road were done prior to his tenure and the thought was, from his understanding, was to pave the hills to help stop the erosion. Dave explained that shims overlay are completed on the worst parts of those roads and that lower parts of that road gets a lot of travel from traffic going to the Solid Waste Facility. The gravel sections are maintained as needed and storms cause issues.

Workshop on CIP Development:

David Ford continued reviewing his CIP project requests:

Review of the New Public Restrooms at the Wolfeboro Oil Building.

Asset Management Plan \$250,000

This project is for developing and maintaining an appropriate AMP for the town infrastructure systems – buildings, roads, water, sewer -

Funding for this project to be reviewed. Possible capital outlay \$50,000 per year.

Dockside Parking Lot Upgrades \$350,000

Project is for the storm water treatment, parking lot upgrades, and public open space at the waterfront. At the minimum, parking project would be for repairs to the parking lot.

Town has put in a grant submission for downtown upgrades for \$640,000 which would include this project.

Libby Museum Repairs \$200,000

This project is to address the required upgrades to the ceiling and structural issues. A pending report & plan is pending from the engineers.

Effluent Disposal Study \$700,000

This project is for the study, engineering, design and construction of pilot test for a compliant groundwater discharge system. Dave will submit a revised project to include all alternatives.

WWTP Capital Reserve \$125,000

This is a request to set up a Capital Reserve and fund at \$125,000 to fund the capital projects for the WWTP to make needed repairs and ongoing upgrades to sustain the life of the plant. Dave submitted an improvement plan.

Approval of Minutes:

Motion by Jim Shildneck to approve minutes as submitted. Seconded by Bob Tougher. Motion passed to approve minutes.

Other Business: Rob will provide updated spreadsheet at the next meeting.

Library will submit their project at next meeting. Committee will go to the WWTP & WTP next meeting.

Meeting Adjourned at 9: 55 am

Respectfully Submitted,

Stacie Jo Pope